CEAL Activities

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CEAL ACTIVITIES
Council on East Asian Libraries
Association for Asian Studies

PLENARY SESSION
Wednesday, March 30, 2005
8:30 a.m. - 10:20 a.m.
Hyatt Regency Chicago
Chicago, IL

I. Welcome and Introductory Remarks
Abraham J. Yu opened the meeting with a hearty welcome to everyone, and introduced the main speakers: Hwa-Wei Lee, Chief, Asian Division, LC, Bernard F. Reilly, President of the Center for Research Libraries, and Amelia McKenzie, Director, Asian Collections, National Library of Australia.

II. Honoring Retirees and Those Who Came Before Us
A. Retirees
Abraham announced the retirement of the following colleagues:

- Susie Chang (University of Hawaii at Manoa)
- Jean Han (University of California, Berkeley)
- Richard Wang (University of California, San Diego)
- Agnes Wen (University of Pittsburgh)
- Bill Wong (University of California, Irvine)

B. Deceased
Charles Hamilton, University of California, Berkeley, who passed away last year, was also remembered.

C. Special Tribute
Yuan Zhou paid a special tribute to Dr. Chi Wang, who retired in October 2004 from the Library of Congress (LC) as head of the Chinese Section, the Asian Division. Yuan summarized Dr. Wang’s 48-year library career at LC and in Hong Kong as well as his scholarship as Professor of East Asian history. Yuan’s full tribute to Dr. Wang appears on pages 39-40 of this issue of JEAL.

III. Highlights of the Library of Congress Asian Division Activities in 2004
Dr. Hwa-Wei Lee, Chief, Asian Division, gave a report on activities of the Asian Division of the Library of Congress in 2004. Topics included reorganization and goals of the Asian Division, collection sizes, staff changes, major activities, and significant acquisitions. His presentation slides are available at the CEAL Website http://www.sois.uwm.edu/jeong/ceal/.

IV. The Precarious Economics of Preserving Developing World Knowledge: A Center for Research Libraries Perspective

V. Development of CJK Collections in Australia: Problems and Prospect

Amelia McKenzie, Director, Asian Collections, National Library of Australia, gave a good introduction to Asian language collections in Australia. Her talk covered a wide range of issues involving Asian collections, including: access, licensing, preservation, and future prospects. Her presentation slides are available at the CEAL Website http://www.sois.uwm.edu/jeong/ceal/.

VI. CEAL Special Committees Reports

A. Special Committee to Study Proposal for Comprehensive Review of LCSH/NAR/SAR Entries for East Asian Studies

Hideyuki Morimoto, Chair, reported on the Special Committee that was formed in 2004 to conduct: (a) a pilot study to review sample records of LC/SACO Authority File and LC/NACO Authority File (completed), and (b) a survey of CEAL members’ opinions and availability for a comprehensive review of the headings. A detailed report on the Special Committee activities and a summary of the pilot study are available at http://www.geocities.com/ceal_schdgrev/schdgrevrep0500228.htm. The members of the Committee are: Tai-loi Ma (Special member), Abraham J. Yu (Ex Officio), Erica S. Chang, Su Chen, Shuyong Jiang, Dawn Lawson, and Hideyuki Morimoto (Chair).

B. Special Committee on JEAL as a Peer-Reviewed Journal

Gail King reported on the activities of the Special Committee to study the question of whether the Journal of East Asian Libraries should become a peer-reviewed journal, which was formed in 2004. Its members, Robert Felsing, Thomas Hahn, Joy Kim, Alban Kojima, and Gail King (Chair) deliberated the results of surveys of East Asian journals and East Asian collection heads conducted Fall 2003, and the results of an Eastlib survey conducted in April 2004. This information was included in the Background for the discussion of JEAL as a peer-reviewed journal posted on Eastlib on January 31, 2005. After Gail’s presentation, a vote was taken on the question of whether or not JEAL will become a peer-reviewed journal. [Note: the votes, counted after the session, were: 73 Yes, and 90 No] Gail’s full report is included in this issue, and is also available at the CEAL Website http://www.sois.uwm.edu/jeong/ceal/

VII. CEAL Membership Committee Reports

A. CEAL Online Directory (Jim Cheng)

In 2004, the Membership Committee adopted a new policy of allowing each institution to update its own data in the CEAL Online Directory. Rob Britt, a Committee member, will update records for non-members and individual members without institutional affiliation. So far, 43 institutions have designated individuals who are responsible for updating their records in the directory. Their names are available at the front page of the directory: http://prl2.sdsc.edu/ceal/

B. CEAL Intern Project Google Group

Rob Britt introduced the new CEAL Intern Project, and its new online message board, a “Google Group.” The Intern Project has two parts: 1) Libraries with existing librarian intern programs that would like to share information about their programs with the CEAL members, and 2) Individuals who are interested in learning from experienced East Asian librarians and/or those who would like to share their expertise in CJK librarianship with newer librarians.
Those who are interested in the CEAL Intern Project and/or wish to publicize their CJK Internship Program are encouraged to join the CEAL Intern Project Google Group and post information, questions, or requests at: http://groups-beta.google.com/group/CEALIP. Another way to sign up is through the CEAL Membership Committee webpage at: http://www2.uiowa.edu/CEAL/CEALmember.html (see the bottom of the page).

VIII.  CEAL Statistics Committee Report (Vickie Doll)

The committee added new functionalities to the CEAL Statistics Database this year: graphs, print version, and ranking. Vickie urged those who are newly assigned to reporting statistics to please study instruction carefully first.

IX.  CEAL Treasurer’s Report (Sarah Elman)

The beginning balance of the CEAL account was $13,498.11 on January 1, 2004. Between January 1, 2004 and February 25, 2005, CEAL received $13,780.00 in personal and institutional subscription payments, and an additional $687.83 in accrued interest, for a total of $14,467.83. CEAL also received $4,205.00 in registration fees for the two 2005 pre-conference cataloging workshops sponsored by the Committee on Technical Processing. The registration fees are intended to cover travel expenses and honoraria for the instructors, as well as the purchasing and reproduction of instructional materials.

The total debit from January 1, 2004 to February 25, 2005 was $11,701.86. The largest item was $6,156.18 for printing of JEAL issues 131-134. For details of other expenditures, please see Appendix 1 of the Executive Board I meeting minutes. The ending balance as of February 25, 2005 is $20,469.08. After subtracting the pre-conference workshop registration fees, there is a net increase of $2,748.40 over the previous year’s final total. One of the major reasons for this large increase was many members took advantage of Sarah’s offer for multi-year subscriptions. The full report is printed in Appendix 2 of the Executive Board I meeting minutes, and is also available at the CEAL Website http://www.sois.uwm.edu/jeong/ceal/.

X.  CEAL Election Results

Bob Felsing, Chair of the Nominating Committee, reported that 129 ballots were cast out of 178 distributed (a 72% return rate), and that the votes were painfully close. The winners are:

Committee on Chinese Materials:  ZhiJia Shen (University of Colorado)
Committee on Japanese Materials: KeiKO Yokota Carter (University of Washington)
Committee on Korean Materials:  Mikiyung Kang (UCLA)
Committee on Library Technology: Xian Wu (Cornell University)
Committee on Public Services:  David Hickey (University of Florida)
Committee on Technical Processing: Mary Lin (University of Wisconsin, Madison)
Members at Large:  Hideyuki Morimoto (Columbia University) and Martin Heijdra (Princeton University)

XI.  Recognition of Outgoing Executive Board Members

Abraham J Yu recognized the following outgoing members and thanked them for their services:

Committee on Chinese Materials: Karen Wei (Univ. of Illinois at Urbana-Champaign)
Committee on Japanese Materials: Kuniko Yamada McVey (Harvard Univ.)
Committee on Korean Materials: Hyokyoung Yi (Univ. of Washington)
XII. Announcements

Yuan Zhou made announcements about the CEAL Fellowship Dinner and the tour of the University of Chicago Libraries.

CEAL 2005 EXECUTIVE BOARD MEETING I
Tuesday (March 29) 7:00 p.m. - 9:00 p.m.
Soldier Field (Bronze Level/West Tower)
Hyatt Regency, Chicago

Absent: Jim Cheng, Zhijia Shen

Minutes

Abraham Yu, President, opened the meeting with a warm welcome.

1. Election Results

Bob Felsing, Chair of the Nominating Committee, reported that 129 ballots were cast out of 178 distributed (a 72% return rate), and that the votes were painfully close. The winners are:

Committee on Chinese Materials: Zhijia Shen (University of Colorado)
Committee on Japanese Materials: Keliko Yokota Carter (University of Washington)
Committee on Korean Materials: Minkyung Kang (UCLA)
Committee on Library Technology: Xian Wu (Cornell University)
Committee on Public Services: David Hickey (University of Florida)
Committee on Technical Processing: Mary Lin (University of Wisconsin, Madison)
Members at Large: Hideyuki Morimoto (Columbia University) and Martin Heijdra (Princeton University)

Abraham thanked the Nominating Committee (Bob Felsing, Sharon Domier, Wooseob Jeong) for their hard work. EB Members praised Wooseob Jeong's handy work of formulating the electronic ballot. The EB members pointed out that candidates’ pictures and statements were particularly helpful, and need to be archived.
2. Recognition of Out-going Members

Abraham recognized the following outgoing members and thanked them for their services:

Committee on Chinese Materials: Karen Wei (Univ. of Illinois at Urbana-Champaign)
Committee on Japanese Materials: Kuniko Yamada McVey (Harvard Univ.)
Committee on Korean Materials: Hyokyoung Yi (Univ. of Washington)
Committee on Library Technology: Wooseob Jeong (Univ. of Wisconsin—Milwaukee)
Committee on Public Services: Sharon Domier (Univ. of Massachusetts, Amherst)
Committee on Technical Processing: Hideyuki Morimoto (Columbia Univ.)
Members at Large: Amy Tsiang (UCLA), and Zhijia Shen (Univ. of Colorado)

3. Treasurer's Report (Sarah Elman)

The beginning balance of the CEAL account was $13,498.11 on January 1, 2004. Between January 1, 2004 and February 25, 2005, CEAL received $13,780.00 in personal and institutional subscription payments, and an additional $687.83 in accrued interest, for a total of $14,467.83. CEAL also received $4,205.00 in registration fees for the two 2005 pre-conference cataloging workshops sponsored by the Committee on Technical Processing. The registration fees are intended to cover travel expenses and honoraria for the instructors, as well as the purchasing and reproduction of instructional materials.

The total debit from January 1, 2004 to February 25, 2005 was $11,701.86. The largest item was $6,156.18 for printing of JEAL issues 131-134. Please see Appendix 1 to the Minutes of Executive Board Meeting I for details of other expenditures.

The ending balance as of February 25, 2005 is $20,469.08. After subtracting the pre-conference workshop registration fees, there is a net increase of $2,748.40 over the previous year's final total. One of the major reasons for this large increase was many members took advantage of Sarah's offer for multi-year subscriptions. Please see Appendix 2 to the Minutes of Executive Board Meeting I or Sarah's full report.

4. CEAL Fellowship Dinner for Invited Speakers

Karen Wei asked if CEAL should provide complimentary fellowship dinner to some international guests. Since CEAL does not pay honorarium or travel expenses for speakers, some Committee Chairs feel bad and dig into their own pockets when they invite their international guests to fellowship dinner. After a lengthy discussion, it was decided as follows: Committee Chairs can submit a request, for the approval of the President, complimentary fellowship dinner for invited speakers (both international and domestic) who are not CEAL members.

5. Reports from Special Committees

- Special Committee to Review NAR/SAR/LCSH (Hideyuki Morimoto)

The goals of the committee were: 1. to conduct a pilot study of the headings (done), and 2. to survey CEAL members’ opinions on the issue. Hideyuki gave a brief summary report on the result of the pilot study as a preview of a fuller report to be given at the Plenary Session tomorrow.

- JEAL as a Peer Reviewed Journal (Gail King)

The background and summary of email responses to the question regarding JEAL as a peer-reviewed journal had been posted to Eastlib. Gail will make a brief presentation at the Plenary session, after which a vote will be taken.
6. Reports from Standing Committees

- **Chinese Materials** (Karen Wei)
  The unpleasant experience of last year at the Chinese Materials Committee program resulted in something positive: the adoption of a policy about video recording and cell phone usage.

- **Japanese Materials** (Kuniko McVey)
  The CJM and NCC have maintained good cooperative relationship. The CJM Web site has been kept up to date. Kuniko gave a brief preview of the CJM program.

- **Korean Materials** (Hyokyoung Yi)
  CKM has appointed two task forces which will collaborate with the LC:
  
  1. **Task Force on Korean Rare Materials Cataloging Guideline**, with the following members: Jaeyoung Chang (Chair), Sook Hee Kim Weidman (LC), Seung-hui Paek, Hee-sook Shin.
  
  2. **Task Force on Revision of the Korean Word Division Rules**, with the following members: Young-Ki Lee (chair, LC), Mikyung Kang, Joy Kim, Sun-young Chang, Yunah Sung.

  The **AAS Roundtable on Korean Electronic Resources** (Session 67) is scheduled for Friday. CKM organized this program for Korean studies scholars and students as its target audience. Two database vendors (Nurimedia and Koreanstudie Info Co.) donated $264 in total in support of equipment costs for the session.

- **Library Technology** (Wooseob Jeong)
  Web maintenance issues were discussed. Dr. Jeong recommended that CEAL maintain a single domain name for all its sub pages. The new Chair and past three Chairs of the committee will investigate the situation and make a recommendation.

- **Public Services** (Sharon Domier)
  Sharon announced tomorrow’s program.

- **Technical Processing** (Hideyuki Morimoto)
  The two Cataloging Workshops (Integrating Resources and Web Pages) were held with 25 participants in each. The committee had to turn away many applicants due to lack of space. The Committee collected reaction to PY guidelines developed by LC last year, and added literary author numbers in LC authority files.

- **Statistics** (Vickie Doll)
  The committee added new functionalities to the CEAL Statistics Database this year: graphs, print version, and ranking. Vickie urged those who are newly assigned to reporting statistics to please study instruction carefully first.

7. Abraham thanked Dr. Jeong for providing printed programs for the second year in a row.

(Recorded and respectfully submitted by Joy Kim)
Appendix 1: CEAL Financial Report

This report covers the financial conditions as well as the membership/subscription status of the Council on East Asian Libraries from January 2004 to February 25, 2005.

Financial conditions

According to the account statement from the AAS Comptroller Jill Howell, the beginning balance of the CEAL account was $13,498.11 on January 1, 2004. Between January 1, 2004 and February 25, 2005, CEAL received $13,780.00 in personal as well as institutional subscription payments and $687.83 in accrued interest, for a total of $14,467.83. We also received $4,205.00 registration fees for the two 2005 pre-conference cataloging workshops sponsored by the Committee on Technical Processing. The registration fees are intended to cover travel expenses and honoraria for the instructors, as well as the purchasing and reproduction of instructional materials.

The total debit for the period of January 1, 2004, to February 25, 2005, was $11,701.86. The largest item was $6,156.18 for printing of JEAL issues 131-134. Please see the attached chart for details of other expenditure.

The ending balance of the CEAL account as of February 25, 2005, is $20,469.08. After subtracting the pre-conference workshop registration fees, there is a net increase of $2,748.40 over the previous year's final total. One of the major reasons for this large increase was that I started to encourage subscribers to pay for multiple years at once, and many subscribers took this option.

CEAL also has two sub-accounts. The Committee on Korean Materials account has a balance of $1,169.78, and the Committee on Chinese Materials account has a balance of $58.09.

Membership/subscription status

- Personal subscribers

Twenty new members and 8 reinstated members (i.e., members who were inactive for a while and rejoined) were added to the membership. Three people canceled their subscriptions. A few people were overdue for more than two years and were removed from the list. Twenty-eight subscribers did not respond to renewal notices twice and are now considered inactive. Including these 28 people, the total number of subscribers is 240. Of these 240 subscribers, 184 are current voting members (another 28 are non-AAS members). This represents an increase of 11 people over the previous year.

- Institutional subscribers

Three new institutions subscribed to JEAL last year, while two canceled their subscription. Currently, we have a total of 102 institutional subscribers, although some of them are slightly overdue. This represents an increase of 5 institutions over the previous year.
Appendix 2: CEAL Financial Charts

Table 1: CEAL 200/2005 financial chart

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<th>Debit</th>
<th>Credit</th>
<th>Sub-account KOR</th>
<th>Sub-Account CCM</th>
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<tr>
<td>Opening Balance (01/01/2004)</td>
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<td>$13,498.11</td>
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<tr>
<td>JEAL Subscriptions</td>
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<tr>
<td>JEAL Printing (#129-130)</td>
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<td>$6,156.18</td>
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<td></td>
</tr>
<tr>
<td>Postage/Supplies</td>
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<td>$1,770.68</td>
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<tr>
<td>2004 Annual Meeting Expenses</td>
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<td>CEAL Workshop Registration</td>
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<td>$4,205.00</td>
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<tr>
<td>CEAL Workshop Expense (partial)</td>
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<td>$2,300.00</td>
<td></td>
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<tr>
<td>Others*</td>
<td></td>
<td>$90.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest Earned</td>
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<td>$687.83</td>
<td></td>
</tr>
<tr>
<td>Transaction Total</td>
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<td>$18,672.83</td>
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<td></td>
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<tr>
<td>Current Balance (02/25/2005)</td>
<td>$20,469.08</td>
<td>$1,169.78</td>
<td>$58.09</td>
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* Two subscription renewal checks bounced.

Table 2: CEAL financial balance comparison

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<tr>
<td>Ending Balance (Feb./Mar.)</td>
<td>$11,905.92</td>
<td>$11,755.74</td>
<td>$13,515.68</td>
<td>$16,056.99</td>
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<td>Change from previous year</td>
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<td>-$150.18</td>
<td>$1,759.94</td>
<td>$2,541.31</td>
<td>$6,953.40</td>
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CEAL 2005 EXECUTIVE BOARD MEETING II
Thursday (March 31, 2005) 4:00 p.m. - 5:50 p.m.
Hong Kong (Gold Level-West Tower)
Hyatt Regency, Chicago

Present: Keiko Yokota Carter, Jim Cheng, Vickie Doll, Sarah Elman, Bob Felsing, Ellen Hammond, Martin Heijdra, David Hickey, Mikyung Kang, Joy Kim, Gail King, Sun-yoon Lee, Mary Lin, Philip Melzer, Hideyuki Morimoto, Kristina Troost, Xian Wu, Abraham Yu

Absent: ZhiJia Shen

1. Welcome to New Executive Board Members

Abraham Yu opened the meeting with a warm welcome to the following new members:

Committee on Japanese Materials: Keiko Yokota Carter (University of Washington)
Committee on Korean Materials: Mikyung Kang (UCLA)
Committee on Library Technology: Xian Wu (Cornell University)
Committee on Public Services: David Hickey (University of Florida)
Committee on Technical Processing: Mary Lin (University of Wisconsin, Madison)
Members at Large: Hideyuki Morimoto (Columbia University) and Martin Heijdra (Princeton University)

2. 2006 Seoul IFLA Organizing Committee Presentation

Dr. Jung Dong Yeol from the 2006 Seoul IFLA Organizing Committee paid a brief visit to EB to give a short presentation on the progress for 2006 IFLA conference in Seoul, Korea. He expressed his desire for CEAL’s active participation and pledged his full support. Abraham announced that a special committee has been appointed to coordinate CEAL’s participation, with the following initial members: Woosob Jeong, Mikyung Kang, Philip Melzer, Hyokyoung Yi, and Joy Kim (Chair). More members may be invited.

3. Lifetime Membership

Sarah said that some members inquired about lifetime membership of CEAL. AAS and ALA grant life time membership for 20 years’ membership paid at once. Various questions were brought up: are the annual CEAL dues for membership or for subscription to JEAL? Is AAS membership a pre-requisite for CEAL membership? If it is, how does CEAL lifetime membership translate into AAS membership? Can JEAL subscription be handled by AAS?

A special committee was formed to investigate these and other related questions, with the following members: Jim Cheng, Sarah Elman, and Kris Troost (Chair) who may appoint more members. The charges for the one-year Special Committee on Membership issues are:

- Clarify CEAL’s relationship with AAS and propose alternatives (if any)
- Recommend: should CEAL seek non-profit status for tax exemption purposes? (Currently the status is limited to Michigan.)
- Recommend: should CEAL require separate registration?
- Lifetime membership

4. Annual Meeting Schedules (Concurrent vs. Extended Schedule)

The issue of scheduling the ever increasing meetings, including reception and tours of local libraries and affiliated group meetings within limited available time slots, was reviewed. In the end, it was
acknowledged that concurrent programming cannot be avoided. The current schedule structure will be kept.

5. Directory Open Access Policy

Jim Cheng raised various questions regarding the online CEAL directory. Should Email be required? Keep it open or closed? Allow access to nonmembers (such as ILL staff), and commercial vendors? Publish paper directory? Vickie Doll volunteered to investigate the current database and make recommendations for any changes. Jim will send a CD to Vickie.

6. Web Site Management & Server Issue

Xian Wu, new Chair of the Committee on Library Technology, will investigate the CEAL domain and Web site management issues, consulting previous chairs, and make a report.

7. Vote on JEAL as Peer Reviewed Journal.

The result of the vote was announced: 73 Yes, and 90 No. Abraham will announce the results on Eastlib.

8. Bylaws Revision

Having run out of time, Abraham said that this will be discussed via email. He will compile major Bylaw revision issues and email to EB members.

(Recorded and respectfully submitted by Joy Kim)