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Appendix A: Constitution LDS Personnel and Guidance Association

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APPENDIX A

CONSTITUTION LDS PERSONNEL AND GUIDANCE ASSOCIATION

Constitution of the LDS Personnel and Guidance Association

Article I - NAME

The name of this Association shall be the L.D.S. Personnel and Guidance Association.

Article II - PURPOSE

The general purposes of this Association shall be to promote leadership and fellowship, foster communication, enhance professional development, and promote a forum for professional personnel and guidance workers whose common bond is that of membership or interest in the ideals and goals fostered by the Church of Jesus Christ of Latter-day Saints.

Article III - MEMBERSHIP

Any member of the Church of Jesus Christ of Latter-day Saints or any interested non-member or graduate student, whose primary professional responsibilities and interests are in the area of counseling, guidance, or personnel work shall be eligible for membership in the Association.

Article IV - OFFICERS

The elected officers of this Association shall be the President, President-Elect, and the Secretary-Treasurer who shall constitute the Executive Committee.

Article V - ELECTION AND TERMS OF OFFICE

Section 1.

Elected officers shall assume office at the conclusion of

Section 1.

Elected officers shall assume office at the conclusion of the annual meeting of the Association and shall serve for a period of approximately one year until their successors are elected. All officers shall be members in good standing of the L.D.S. Personnel and Guidance Association and their own professional national organization.

Section 2.

The President-Elect shall automatically become President of the Association at the conclusion of the term of office or upon the death or resignation of the President.

Section 3.

The Executive Committee shall appoint an Elections Committee to select candidates, prepare ballots and conduct the election.

Article VI - DUTIES OF OFFICERS

Section 1.

The President shall be the chief elected officer of the Association, and shall be chairman of and preside at meetings of the Executive Committee.

Section 2.

The President-Elect shall perform the duties of the President in the absence, incapacity, or at the request of the President.

Section 3.

The Secretary-Treasurer shall keep the records of the Association including a permanent record of the proceedings of all meetings. He shall receive all dues and money and shall disburse the same on order of the Executive Committee. He shall make a financial report at the annual meeting of the Association and shall perform such other duties as usually devolve upon this office. He shall maintain a roster of members of the Association.

Section 4.

The Executive Committee shall constitute the membership committee to review and pass upon applications for membership and to provide necessary materials and procedures for applying for membership.

Article VII - MEETINGS OF THE ASSOCIATION

The annual meeting of the Association shall be under the direction of the Executive Committee, and shall be held at the time of the annual National Convention of the American Personnel and Guidance Association, or at such time as might be determined by the Executive Committee.

Article VIII - COMMITTEES

Committees of the Association may be created to promote the purposes of the Association. The President can, with the approval of the Executive Committee, determine the nature of such committees and shall appoint their membership.

Article IV - PUBLICATIONS

The Executive Committee shall promote an official publication for the Association. Initially this may be correspondence, a newsletter and/or proceedings of the annual meeting prepared by the President and the Secretary-Treasurer.

Article X - DUES AND SPECIAL ASSESSMENTS

Section 1.

Annual dues shall be set by the Executive Committee to the approval of the members in the annual meeting of the Association.

Section 2.

The Executive Committee may set special, temporary assessments for specific projects if in their best judgment such action is desirable. These assessments are also subject to approval in the annual meeting.

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Article XI - BY-LAWS

By-laws consistent with this constitution shall be adopted or amended from time to time as deemed necessary by the membership of the Association.

Article XII - AMENDMENTS

This Constitution may be amended by the affirmative vote, by mail, of a majority of the members of the Association, actually voting. Copies of the proposed amendments shall be made available to all members of the Association at least 30 days prior to a meeting of the Association.