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Professional Vacancies

Committee on East Asian Libraries

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PROFESSIONAL VACANCIES

Sasakawa Peace Foundation USA Library

- Position:** Chief Librarian (Nominations welcomed)
- Responsibilities:** The Sasakawa Peace Foundation USA (SPF-USA) Library seeks a Chief Librarian to administer a newly established library under the general direction of the foundation's chief executive officer.
- Description of the library:** The SPF-USA is a nonprofit, educational organization, with a mission to foster deeper friendship and mutual understanding between the citizens of the United States and Japan. The library services are designed to give the American people better access to up-to-date information on contemporary affairs in Japan and on Japanese perspectives with regard to the evolving international society and Japan's role in it. The library stocks an array of books, videos, government documents, and "gray" papers which are published in Japan but are not commercially available in the U.S. The library is a circulating library and open to the public. It is a member of OCLC and provides interlibrary loan service via OCLC.
- Qualifications:** Qualifications required: M.L.S. from an ALA-accredited library school program, preferably with an advanced degree in Asian studies and/or other relevant fields such as political science and economics. Knowledge of the Japanese language is essential, including the ability to read in romanized form bibliographic data of Japanese materials. Familiarity with library automation, including OCLC or other major bibliographic utilities.
- Salary:** Minimum salary \$50,000 and negotiable, depending upon qualifications.
- Application:** Submit a letter of application and a current résumé and names of three references. Applications received until the position is filled. Address inquiries and application to: Mr. T. Okoshi, Sasakawa Peace Foundation USA, 1819 L Street, NW, Washington, DC 20036.

Sasakawa Peace Foundation USA Library

- Position:** Cataloger of Japanese and English Language Materials
- Responsibilities:** The Sasakawa Peace Foundation USA Library seeks a Cataloger for its library materials including books, journals, newspapers, Japanese government documents, and audiovisual materials. The library uses OCLC terminals, but at present has no OCLC CJK terminals. Bibliographic data of materials in the Japanese language are romanized. Must be able to supervise a technical assistant.
- Qualifications:** Qualifications required: M.L.S. from an ALA-accredited library school program or extensive cataloging experience with Japanese materials in an American library. Knowledge of the Japanese language is essential, including the ability to romanize bibliographic data of Japanese materials. Familiarity with OCLC MARC format and AACR2 cataloging rules. Cataloging experience with Japanese materials.
- Exception:** Entry-level candidates with an M.L.S. degree may be considered if the Japanese language requirements are met and if no qualified experienced candidates have been found.
- Salary:** Salary range is \$30,000-\$45,000.
- Application:** Submit a letter of application and a current résumé and names of three references. Applications received until the position is filled. Address application to: Mr. T. Okoshi, Sasakawa Peace Foundation USA, 1819 L Street, NW, Washington, DC 20036.

OCLC Online Computer Library Center, Inc.

OCLC Online Computer Library Center, Inc., is currently seeking qualified candidates with an excellent proficiency in the Korean language for a CJK User Services Specialist position in its Asia Pacific and CJK Services Division located in Dublin (Columbus), Ohio. This professional position has primary responsibility for providing support services to CJK users through training, consultation, and technical problem resolution. Requirements for eligibility include a Master's degree in library or information science, two years of cataloging experience, and an excellent proficiency in the Korean language. Candidates must be U.S. citizens or hold a permanent U.S. visa with permission to work.

To apply, please submit a confidential résumé with salary history to, or apply in person at, our corporate headquarters:

Employment Manager
OCLC Online Computer Library Center, Inc.
6565 Frantz Road
Dublin, Ohio 43017-3395